

Journal of the International Academy of Neuromusculoskeletal Medicine (JIANM)

Guidelines for Authors

Submission Process

The *Publication/Copyright Form* must be completed and submitted with the article.

The patient *Consent Form* must be completed and submitted with the article when applicable.

Manuscripts must be submitted by one of the authors of the manuscript, and should not be submitted by anyone on their behalf. The submitting author takes responsibility for the article during submission and peer review. As part of the submission process, authors are required to check their submission's compliance with all the following items. Submissions may be returned to authors that do not adhere to these guidelines.

- ✓ The submission is original work and has not been published elsewhere nor submitted to another journal for publication.
- ✓ The submission adheres to AMA style formatting and bibliographic requirements.
- ✓ The submission meets the specific criteria for one of the article types described in the Guidelines for Authors.
- ✓ The submission utilizes Microsoft Word (.doc or .docx), a 12-point Times New Roman font, and single-spacing.
- ✓ If abbreviations are utilized, they should be defined at first use in the article (not the abstract).

Manuscript. Upload a manuscript as one document (.doc or .docx) that follows the manuscript guidelines for one of the different types of articles described below.

Tables and Figures. Tables and figures should be placed in the manuscript where the author(s) desire them to be located. The placement should be logical and follow the material discussed within that section and page. Footnotes, endnotes, or appendices are typically not acceptable.

During submission through the website, please use the "Message" field to communicate any additional information to the Editor-in-Chief of the Journal or to raise any issues relating to our editorial policies detailed in the Guidelines for Authors.

Original Work. JIANM uses plagiarism detection software. If plagiarism is identified, the COPE guidelines on plagiarism will be followed.

http://publicationethics.org/files/u2/02A_Plagiarism_Submitted.pdf

Publication and Peer Review Processes

Upon submission to the journal, the title page with all identifying information of the authors will be removed by the Editor-in-Chief to ensure a blind review. Every effort will be made to prevent the identities of the authors and reviewers from being known to each other. JIANM uses peer review in the publication process. The time taken to reach a final decision depends on whether reviewers request revisions, and how quickly authors are able to respond. The ultimate responsibility for any decision lies with the Editor-in-Chief, to whom any appeals against rejection should be addressed.

Once an article is accepted, it is published in *The Journal of the International Academy of Neuromusculoskeletal Medicine* and indexed through EBSCO including CINAHL and the Index of Chiropractic Literature (ICL).

Article Types

The Journal of the International Academy of Neuromusculoskeletal Medicine accepts the following types of articles:

Research
Case report
Commentary
Database
Debate
Hypothesis
Methodology
Review

Research Articles

Research articles focus on original quantitative or qualitative research that follows the scope of the journal. Manuscripts for Research articles submitted to *The Journal of the International Academy of Neuromusculoskeletal Medicine* should be divided into the following sections:

- Title page
- Abstract
- Introduction
- Methods
- Results
- Discussion
- Conclusion
- Limitations
- Competing interests
- Acknowledgements
- References

Case Report Articles

The Journal of the International Academy of Neuromusculoskeletal Medicine welcomes well-described reports of cases that include the following:

- Unexpected or unusual presentations of a disease
- New associations or variations in disease processes
- Presentations, diagnoses, and/or management of new and emerging diseases
- An unexpected association between diseases or symptoms
- An unexpected event in the course of observing or treating a patient
- Unreported or unusual side effects or adverse interactions involving medications
- Findings that shed new light on the possible pathogenesis of a disease or an adverse effect

Case report articles should include an up-to-date review of previous cases in the field. Case report articles should include relevant positive and negative findings from history, examination, and investigation, and can include clinical photographs, provided these are accompanied by written consent to publish from the patient(s).

Authors are encouraged to review the article “How to Write a Case Report for Publication” available at <https://pubmed.ncbi.nlm.nih.gov/19674676/>.

Authors must provide written and signed consent to publish the information from the patients or their guardians prior to submission. The submitted manuscript must include a statement to this effect in the Consent section, as follows: "Written informed consent was obtained from the patient for publication of this case report and any accompanying images. A copy of the written consent is available for review by the Editor-in-Chief of this journal." The editorial office may request copies of the informed consent documentation at any time.

Case reports submitted to *The Journal of the International Academy of Neuromusculoskeletal Medicine* should be divided into the following sections:

- Title page
- Abstract
- Introduction
- Case presentation
- Discussion
- Conclusion
- Limitations
- Consent
- Competing interests
- Acknowledgements
- References

Commentary Articles

These short, narrowly focused articles of contemporary interest are usually commissioned by the Journal. They are not minireviews. A Commentary generally takes one of two forms:

The first form is a discussion of an article or trial that was recently published or that is soon to be published, and that is interesting enough to warrant further comment or explanation. This type of Commentary discusses specific issues within a subject area rather than the whole field, explains the implications of the article and puts it in context. Opinions are welcome as long as they are factually based.

The second form is more editorial in nature and covers an aspect of an issue that is relevant to the Journal's scope. Examples of this type of Commentary could be a discussion of the impact of new technology on research and treatment, or a discussion of changes in legislation and their resulting effects.

Manuscripts for Commentary articles should be divided into the following sections:

- Title page
- Introduction
- Discussion
- Conclusion
- Competing interests
- Acknowledgements
- References

Database Articles

Database articles should describe either a new biomedical database or a database that has been substantially changed and improved since it was last described in a journal (for example by an expansion of data to broaden the range of users, or by a major increase in functionality). The database must be readily accessible and data within the database should be attributed to a source.

An article describing a database but also including research that merits publication in its own right should either be submitted as a Research article or should be split into a Research article and a separate Database article.

The database described in the manuscript must be available for testing by reviewers in a way that preserves their anonymity. Databases must be accessible by any researcher wishing to use them for noncommercial purposes, without restrictions such as the need for a material transfer agreement. We may require an archive copy of the database to be held by *The Journal of the International Academy of Neuromusculoskeletal Medicine* as a safeguard.

Manuscripts for Database articles submitted to *The Journal of the International Academy of Neuromusculoskeletal Medicine* should be divided into the following sections:

- Title page
- Abstract
- Introduction
- Construction and content
- Utility
- Discussion
- Conclusion
- Availability and requirements
- Competing interests
- Acknowledgements
- References

Debate Articles

Debate articles should present an argument that is not essentially based on practical research. They can report on all aspects of the subject including sociological and ethical aspects.

Manuscripts for Debate articles submitted to *The Journal of the International Academy of Neuromusculoskeletal Medicine* should be divided into the following sections:

- Title page
- Introduction
- Discussion
- Conclusion
- Competing interests
- Acknowledgements
- References

Hypothesis Articles

Hypothesis articles should present an untested original hypothesis backed up solely by a survey of previously published results rather than any new evidence. Hypothesis articles should not be reviews and should not contain new data. They should ideally be short articles (maximum 1500 words) outlining significant progress in thinking that would also be testable, though not so easily testable that readers will wonder why the testing has not already been done.

Manuscripts for Hypothesis articles submitted to *The Journal of the International Academy of Neuromusculoskeletal Medicine* should be divided into the following sections:

- Title page
- Introduction
- Presentation of the hypothesis
- Testing the hypothesis
- Implications of the hypothesis
- Competing interests

- Acknowledgements
- References

Methodology Articles

Methodology articles should present a new experimental or computational method, test or procedure. The method described may either be completely new, or may offer a better version of an existing method. The article must describe a demonstrable advance on what is currently available. The method needs to have been well tested and ideally, but not necessarily, used in a way that proves its value.

Manuscripts for Methodology articles submitted to *The Journal of the International Academy of Neuromusculoskeletal Medicine* should be structured identically to Research articles. We consider the main result of a Methodology article to be the method itself. The description of the method and all details of the development and testing should be presented in the Results section. The Methods section at the end of the manuscript should be reserved for the technical details necessary to allow others to replicate the method, and can be omitted if this information is provided elsewhere in the manuscript. For Methodology articles presenting novel computational methods, we suggest that the Results section includes the subheadings, "Algorithm", "Testing" and "Implementation".

Review Articles

Review articles are summaries of recent insights in specific research areas within the scope of *The Journal of the International Academy of Neuromusculoskeletal Medicine*. The review should provide a detailed description of previous work, current guidelines or knowledge, the most recent research findings, and implications for practice, policy, and additional research.

Manuscripts for Review articles should be divided into the following sections:

- Title page
- Abstract
- Introduction
- Methods
- Results
- Discussion
- Conclusion
- Competing interests
- Acknowledgements
- References

Article Sections

Title page

This should list the title of the article. The title should include the study design, for example:

A versus B in the Treatment of C - A Randomized Controlled Trial

X in a patient with Y - A Case Report

The full names, institutional addresses, and e-mail addresses for all authors must be included on the title page. The order of the authors should reflect the work completed on the article.

Abstract

This should not exceed 350 words. Do not cite references in the abstract and minimize use of abbreviations. The abstract should include the following sections:

Objective - the context and purpose of the study

Methods - how the study was performed and/or statistical tests used

Results - the main findings

Conclusion - brief summary and potential implications

Key Words - four to eight keywords representing the content of the article

Trial Registration - if your research article reports the results of a controlled health care intervention, please list your trial registry, along with the unique identifying number, e.g. Trial registration: Current Controlled Trials ISRCTN73824458. Please note that there should be no space between the letters and numbers of your trial registration number.

Introduction

This section should explain the background to the study, the aims, a summary of the existing literature, and why this study was necessary or its contribution to the field.

Methods

This should include the design of the study, the setting, the type of participants or materials involved, a clear description of all processes, interventions, and comparisons, and the type of statistical analysis used including a power calculation if appropriate.

This section will indicate that Institutional Review Board (IRB) human subjects approval was secured or will explain why it was not required.

Results

Should include the findings of the study including, if appropriate, results of statistical analysis which must be included either in the text or as tables and figures.

Discussion

This section should discuss the implications of the findings in the context of existing research and highlight limitations of the study.

Conclusion

This should clearly state the main conclusions and provide an explanation of the importance and relevance of the study.

Limitations

Should list any limitations of the study or of the application of its findings.

Competing interests

A competing interest exists when your interpretation of data or presentation of information may be influenced by your personal or financial relationship with other people or organizations. All financial and non-financial competing interests must be declared in this section.

Please use the author's initials to refer to each author's competing interests.

Please list any sources of funding for the study, for each author, and for the manuscript preparation in this section. Authors must describe the role of the funding body, if any, in study design; in the collection, analysis, and interpretation of data; in the writing of the manuscript; and in the decision to submit the manuscript for publication.

If you do not have any competing interests, please state "The authors declare that they have no competing interests" in this section.

Acknowledgements

Please acknowledge anyone who contributed towards the article who does not meet the criteria for authorship including anyone who provided professional writing services or materials.

Authors should obtain permission to acknowledge from all those mentioned in the Acknowledgements section.

If you do not have anyone to acknowledge, please write "Not applicable" in this section.

References

AMA style is utilized in this journal and requires the use of standard abbreviations for all references, when applicable.

Examples of reference style for different types of citations:

Electronic articles within an online journal with DOI available

Doe JR, Dow BG, Does SJ, Doles PR. How to cite in AMA style. *Journal Name*. 2020;19(6):1210-1217. doi:10.1234/MIB.0b013e33380e729

Electronic articles within an online journal without DOI available

Doe JR, Dow BG, Does SJ, Doles PR. How to cite in AMA style. *Journal Name*. 2020;19(6):1210-1217. Accessed November 1, 2020. <https://website.com/NF.2020.11.2040>

EPUB ahead of print from online journals missing volume, issue, or page information with DOI available

Doe JR, Dow BG, Does SJ, Doles PR. How to cite in AMA style. *Journal Name*. Published online November 1, 2020. doi:10.1234/MIB.0b013e33380e729

EPUB ahead of print electronic articles from online journals without DOI available missing volume, issue, or page information

Doe JR. How to cite in AMA style. *Journal Name*. Published online November 1, 2020. Accessed November 5, 2020. <https://website.com/NF.2020.11.2040>

Print articles in journals with one author

Doe JR. How to cite in AMA style. *Journal Name*. 2020;19(6):1210-1217.

Print articles in journals with more than one author

Doe JR, Does GH, Dose FG. How to cite in AMA style. *Journal Name*. 2020;19(6):1210-1217.

Article with no volume or issue numbers

Doe JR, Does GH, Dose FG. How to cite in AMA style. *Journal Name*. November 2020:120.

Article with no volume number

Doe JR, Does GH, Dose FG. How to cite in AMA style. *Journal Name*. 2020;(6):1210-1217.

To cite other sources such as books in print, E-Books, chapters within books, and other electronic resources such as websites/web pages, online databases, software/applications, and conferences/proceedings/webinars please refer to the most recent edition of the AMA Manual of Style.

Editorial Policies

Any manuscript submitted to the journal must not already have been published in another journal or be under consideration by any other journal, unless accepted by the Journal editors and unless clear permission to reprint the article is provided. Manuscripts that are derived from papers presented at conferences can be submitted unless they have been published as part of the conference proceedings in a peer reviewed journal. Authors are required to ensure that no material submitted as part of a manuscript infringes existing copyrights, or the rights of a third party. Correspondence concerning articles published in *The Journal of the International Academy of Neuromusculoskeletal Medicine* is encouraged.

Submission of a manuscript to *The Journal of the International Academy of Neuromusculoskeletal Medicine* implies that all authors have read and agreed to its content, and that any experimental research that is reported in the manuscript has been performed with the approval of an appropriate ethics committee. Any experimental research on animals must follow internationally recognized guidelines. A statement to this effect must appear in the Methods section of the manuscript, including the name of the body which gave approval, with a reference number where appropriate. Informed consent must also be documented. Manuscripts may be rejected if the editorial office considers that the research has not been carried out within an ethical framework, e.g. if the severity of the experimental procedure is not justified by the value of the knowledge gained.

Generic drug names should generally be used. When proprietary brands are used in research, include the brand names in parentheses in the Methods section.

Any “in press” articles cited within the references and necessary for the reviewers' assessment of the manuscript should be made available if requested by the editorial office.

Submission of a manuscript to *The Journal of the International Academy of Neuromusculoskeletal Medicine* implies that readily reproducible materials described in the manuscript, including all relevant raw data, will be freely available to any scientist wishing to use them for non-commercial purposes.

Declaration of Generative AI in Scientific Writing

The below guidance only refers to the writing process, and not to the use of AI tools to analyze and draw insights from data as part of the research process.

Where authors use generative artificial intelligence (AI) and AI-assisted technologies in the writing process, authors should only use these technologies to improve readability and language. Applying the technology should be done with human oversight and control, and authors should carefully review and edit the result, as AI can generate authoritative-sounding output that can be incorrect, incomplete, or biased. AI and AI-assisted technologies should not be listed as an author or co-author or be cited as an author. Authorship implies responsibilities and tasks that can only be attributed to and performed by humans.

Authors should disclose in their manuscript the use of AI and AI-assisted technologies in the writing process by following the instructions below. A statement should appear in the published work. Please note that authors are ultimately responsible and accountable for the contents of the work.

Disclosure Instructions

Authors must disclose the use of generative AI and AI-assisted technologies in the writing process by adding a statement at the end of their manuscript in the core manuscript file, before the References list. The statement should be placed in a new section entitled 'Declaration of Generative AI and AI-assisted technologies in the writing process'.

Statement: During the preparation of this work the author(s) used NAME TOOL / SERVICE in order to REASON. After using this tool/service, the author(s) reviewed and edited the content as needed and take(s) full responsibility for the content of the publication.

This declaration does not apply to the use of basic tools for checking grammar, spelling, references etc. If there is nothing to disclose, there is no need to add a statement.